



Financial Investigation Agency

PO Box 4090, 2nd Floor, Ritter House, Wickham's Cay II
Road Town, Tortola, VG 1110, British Virgin Islands

Non-Profit Organisations

Designated Person

Notification of Appointment Form

All Non-Profit Organisations (“NPOs”) operating within the Virgin Islands (hereinafter referred to as the “Territory”) are required by the Financial Investigation Agency (“Agency”) to appoint a Designated Person for the purposes of carrying out the reporting function and to act as the primary contact for the Agency.

All NPOs are required to complete the form below and return it to the Agency within 14 days of appointment.

Name of NPO	
<u>Designated Person Details</u>	
Full name	
Date of Appointment	
Email Address	
Telephone Number	

Is the Designated Person of sufficient seniority within the NPO? Please confirm role/position held.		
Does the Designated Person know and has a clear understanding of the activities and operations of the NPO? Please provide further details.		
Has the Designated Person attended relevant training on AML/CFT matters? Please provide further details.		

Declaration

I do hereby declare that the information provided in this form is true and accurate. Further, I confirm I have the consent of the NPO mentioned above to submit this form. I understand that providing false or misleading information in this form is an offence and can result in the Agency imposing a penalty against myself and/or the NPO.

Signed (Designated Person):

Date: